

LEGAL SERVICE FOR ORGANIZATIONS OF CIVIL SOCIETY

The legal service is part of the services of the National Resource Centre for Civil Society, managed by Partners Albania for Change and Development. As part of the Help-Desk service for NPOs and informal activist groups, the legal service includes:

01 Legal information and education for NPOs:

- Information on access to public administration institutions, procedures for effective access by NPOs, deadlines for requests / applications and return of responses, etc., on the specific requests.
- Information on access to the judicial system for NPOs, the judicial levels, where NPOs may address specific issues, how cases precede to the court system, general instructions for formal requests, lawsuits, procedures, etc.

02 Legal advice on the establishment, operation, legal and fiscal compliance, and legal deregistration of NPOs:

- Establishment and registration of the NPO, and deposits and updating of the internal acts of the NPO in the Register of the NPOs;
- Registration at the regional tax offices and in the tax sections at the respective municipalities and updating of data;
- NPO licensing and related updates;
- Registration of beneficiary owners;
- Registration of NPO's industrial ownership;
- Tax regime for the NPOs (non-profit and non-economic activities) and relevant legal advice;
- AML and CFT (anti-money laundering and anti-terrorist financing) legislation applicable to NPOs;
- Obligations of the NPO for declarations and reporting;
- NPO as the employer and in relations with volunteers;
- Contractual relations, including financing contracts;
- Deregistration of the NPO due to voluntary liquidation or bankruptcy.

What is not included

Compilation of documents and representations in state administrative and judicial administration bodies or ADR are not included in this service.

SERVICE DELIVERY

→ HOW

To receive the service, you must complete this [FORM](#), specifying the question / issue for the legal advice and submit it to the email address info@resourcecentre.al

If your request is classified within the above fields of the services, you will be contacted by Resource Center staff for the date and time of the appointment with the legal advisor.

→ WHERE

To provide wider access and faster service to all NPOs, the legal service will be provided online. The meetings will take place on the ZOOM platform, after the confirmation of the request for legal service by the staff of the National Resource Center for Civil Society in Albania.

→ WHO

Partners Albania Legal Advisor, experienced in commercial law, legal aid and non-profit sector.

→ WHEN

The meetings will take place every Wednesday, from 14.00 to 17.00 and will last no longer than 30 minutes.



Disclaimer: Partners Albania through the Legal Advisor are not responsible for compensation of damage and / or missing profit that may be caused to NPOs due to their establishment, operation and exit from the sector, in violation of relevant legal provisions.

NPOs that benefit from the legal service of NPOs have the freedom to discuss the given legal advice with other legal professionals before applying the advice provided by the Legal Service for NPOs of Partners Albania; in these cases, the Legal Adviser is ready to exchange legal arguments on the issues in question only when deemed necessary by the Legal Adviser himself. The legal service is provided with the support of the Embassy of the United States of America in Tirana.

Contact us:

Elbasani Street, Park Gate Building, 10th floor, App. 71 / 73,
PO BOX 2418/1, Tirana, Albania

Email: info@resourcecentre.al

Web: <https://resourcecentre.al>