**Statement of exclusivity and availability  
  
“National Resource Centre for Civil Society in Albania”**

Reference number: 2024/457-469/03

I, the undersigned, hereby declare that I agree to participate exclusively as Expert to deliver the services under the **“Advanced Financial Management Academy for NPOs”** in the frame of the: “National Resource Centre for Civil Society in Albania” project.

I declare that I am able and willing to work for the period(s) set for the position for which my CV has been included if my application is successful, namely:

|  |  |  |
| --- | --- | --- |
| **From** | **To** | **Availability** |
| < start of period 1 > | < end of period 1 > | [full time] [part time] |
| < start of period 2 > | < end of period 2 > | [full time] [part time] |
| < etc. > |  |  |

I confirm that I do not have a confirmed engagement as an expert in another project, or any other professional activity, incompatible in terms of capacity and timing with the above engagements.

I also declare that I am not in a situation of conflict of interest or unavailability and commit to notify for any change in my situation.

[For information, I have signed a statement of exclusivity and availability for the following:

|  |  |  |
| --- | --- | --- |
| **Tender reference** | **Submission deadline for the tender** | **Tendered engagement** |
| < tender reference > | < date > | [full time] [part time] |
| < tender reference > | < date > | [full time] [part time] |
| < etc. > |  |  |

Should I receive a confirmed engagement I declare that I will accept the first engagement offered to me chronologically. Furthermore, I will notify you immediately of my unavailability].

|  |  |
| --- | --- |
| **Name** |  |
| **Signature** |  |
| **Date** |  |